

**NOTICE OF REGULAR MEETING OF THE  
LIBERTY COUNTY COMMISSIONERS' COURT OF LIBERTY, TEXAS**

Notice is hereby given that a REGULAR MEETING of the above named Liberty County Commissioners' Court will be held on the 25th day of June, 2024, at 9:00 a.m., at the Liberty County Courthouse, 2<sup>nd</sup> Floor Courtroom, 1923 Sam Houston, Liberty, Texas, at which time the following subjects will be discussed, to-wit:

**SEE ATTACHED.**

24-2579 PUBNOTICE Total Pages: 5



Dated this the 20th day of June, 2024

Commissioners' Court of Liberty County, Texas

By: \_\_\_\_\_

Jay H. Knight, County Judge  
Liberty, Texas

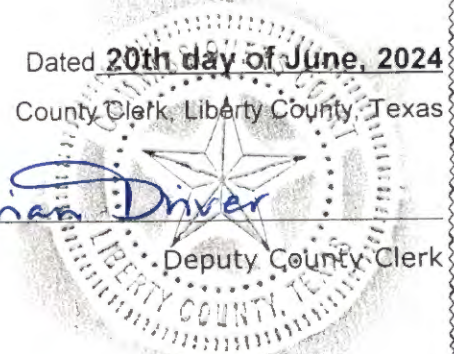
I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas, at a place readily accessible to the general public at all times on the 20th day of June, 2024 and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated 20th day of June, 2024

County Clerk, Liberty County, Texas

By: \_\_\_\_\_

Deputy County Clerk





LIBERTY COUNTY COMMISSIONERS COURT  
Regular Meeting of Commissioners Court  
June 25, 2024  
9:00 a.m.

1923 Sam Houston St., Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :

2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :

3. INVOCATION :

4. NOTICES AND PROCLAMATIONS :

5. PUBLIC COMMENT :

6. DECLARE CONFLICTS OF INTEREST :

7. CONSENT AGENDA :

1. APPROVAL OF MINUTES

6/11/2024 - MINUTES REGULAR MEETING

2. WARRANTS PAYABLES

APPROVE WARRANTS PAYABLES

3. BUDGET AMENDMENTS

BUDGET AMENDMENTS - NONE

4. MONTHLY REPORTS

- a) AUDITORS RPT - MAY 2024
- b) COUNTY CLERK RPT - MAY 2024
- c) JP PCT 1 RPT - MAY 2024
- d) JP PCT 2 RPT - MAY 2024
- e) CONSTABLE PCT 6 RPT - MAY 2024
- f) AGRI-LIFE EXT OFFICE RPT - MAY 2024

5. OATHS & DEPUTATIONS

LCISO: APPROVE OATH & DEPUTATION FOR MARK GUSTAFSON AS DEPUTY SHERIFF  
LCISO: APPROVE OATH & DEPUTATION FOR BRYAN SCOTT AS DEPUTY SHERIFF

6. PAYROLL ITEMS

JAIL: APPROVE UNUSED COMP PAY FOR DEIDRA NUGENT IN THE AMOUNT OF \$2,320.80  
LCISO: APPROVE MASTER CERTIFICATE PAY FOR MARK GUSTAFSON @ \$150.00/mo

LCSO: APPROVE INTERMEDIATE- TELECOMMUNICATION CERTIFICATE PAY FOR MYKEALA BRAGG \$25/mo  
LCSO: APPROVE INTERMEDIATE- TELECOMMUNICATION CERTIFICATE PAY FOR ALEXIS WILLIAMS \$25/mo  
TAX ASSESSOR: APPROVE VAC PAY FOR JEANNIE LOWERY IN THE AMOUNT OF \$404.96

8. REGULAR AGENDA :

1. LIBERTY COUNTY SHERIFF - BOBBY RADER

CONSIDER AND APPROVE THE RECOMMENDED CHANGES FOR 2025 SERVICE FEES ON CIVIL DOCUMENTS

2. VETERANS SERVICES ROLONDRIA WEBB

CONSIDER AND APPROVE THE REQUEST FOR SIGNATURE TO APPROVE THE 2024-2025 GRANT AWARD FROM TEXAS VETERANS COMMISSION FUND FOR VETERAN ASSISTANCE

3. COUNTY TREASURER KIM HARRIS

CONSIDER AND APPROVE LONGEVITY PAY CALCULATED AS OF DECEMBER 31, 2023 AND PAYABLE ON NOVEMBER 29, 2024

4. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE SALARIES AND ALLOWANCES FOR ELECTED OFFICIALS OF LIBERTY COUNTY, TEXAS FOR FISCAL YEAR 2025 PURSUANT TO SECTION 152.013 OF THE TEXAS LOCAL GOVERNMENT CODE

5. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE CONTRACT FOR ASSESSMENT AND COLLECTION SERVICES BETWEEN LIBERTY COUNTY AND THE CITY OF DAYTON FOR THE COLLECTION OF ANY AND ALL ASSESSMENTS FOR WESTPOINT VILLAGES PUBLIC IMPROVEMENT DISTRICT

6. JP PCT 6 RALPH FULLER

CONSIDER AND APPROVE THE REQUEST FOR THE ANNUAL RENEWAL OF THE KOLOGIK/ COPSYNC SERVICE FOR CONSTABLE PCT 6 IN THE AMOUNT OF \$4,920.00 TO BE PAID FROM THE JP TECHNOLOGY FUND

7. JP PCT 6 RALPH FULLER

CONSIDER AND APPROVE THE INSTALLATION OF NEW PHONE AND NEW FAX LINE, RUNNING NEW DATA AND TELEPHONE WIRES TO THE JP OFFICE AND PROGRAMMING PHONE SYSTEM AND ASSIGNING TO JP GROUP IN THE AMOUNT OF \$1,168.99 TO BE PAID FROM THE JP TECHNOLOGY FUND

8. JP PCT 6 RALPH FULLER

CONSIDER AND APPROVE NEW FLOORING FOR THE ADDED CLERK'S OFFICE AT JP PRECINCT 6 IN THE AMOUNT OF \$3,668.50 TO BE PAID FROM THE JUSTICE BUILDING SECURITY FUND

9. PERMITS & INSPECTIONS - MELINDA SOLIDAY / COMMISSIONER PRECINCT 3 - DAVID WHITMIRE

CONSIDER AND APPROVE THE ACCEPTANCE OF THE SANTA FE SECTION 13 ROADS INTO THE COUNTY MAINTENANCE PROGRAM AND REPLACING THE SURETY BOND. LJA ENGINEERING INSPECTED THE ROADS ON JUNE 6, 2024 AND THEIR LETTER OF APPROVAL IS ATTACHED IN THE PACKET

10. PERMITS & INSPECTIONS - MELINDA SOLIDAY / COMMISSIONER PRECINCT 3 - DAVID WHITMIRE

CONSIDER AND APPROVE THE ACCEPTANCE OF THE SANTA FE SECTION 11 ROADS INTO THE COUNTY MAINTENANCE PROGRAM AND REPLACING THE SURETY BOND TO A TWO-YEAR MAINTENANCE BOND. LJA ENGINEERING INSPECTED THE ROADS ON JUNE 6, 2024 AND THEIR LETTER OF APPROVAL IS ATTACHED IN THE PACKET

11. COUNTY CLERK LEE CHAMBERS

DISCUSS AND APPROVE THE REPLACEMENT OF GRANICUS GOVQA PUBLIC INFORMATION ACT MANAGEMENT SOFTWARE WITH CIVICPLUS NEXT REQUEST PUBLIC INFORMATION MANAGEMENT SOFTWARE. THE RENEWAL PRICE FOR GOVQA IS \$15,450.00. THE PRICE FOR CIVICPLUS NEXT REQUEST IS \$10,248.60 WITH AN IMPLEMENTATION COST OF \$1,425.00. WE ALSO CONSIDERED JUSTFOIA SOFTWARE TO REPLACE GOVQA. ALL THREE PROPOSALS ARE ATTACHED. GOVQA RENEWS AUGUST 1, 2024. CIVICPLUS UTILIZES TIPS PRICING. THE SOFTWARE IS PAID OUT OF COUNTY CLERK RECORDS MANAGEMENT FUND 028.

12. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE INTERLOCAL AGREEMENT BETWEEN LIBERTY COUNTY AND THE CITY OF PLUM GROVE FOR THE DONATION OF TWO PATROL VEHICLES TO THE PLUM GROVE POLICE DEPARTMENT BY PRECINCT 3 CONSTABLE.

13. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE INTERLOCAL AGREEMENT BETWEEN LIBERTY COUNTY PRECINCT 1 AND CITY OF AMES FOR MOWING DITCHES AND MOSQUITO SPRAYING

14. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE GENERAL INTERLOCAL AGREEMENT BETWEEN LIBERTY COUNTY ROAD & BRIDGE PCT 1 AND CITY OF AMES ALLOWING BOTH ENTITIES TO CONTRACT IN FUTURE FOR MUTUALLY BENEFICIAL PUBLIC PURPOSES.

15. COUNTY JUDGE JAY KNIGHT

CONSIDER, DISCUSS AND APPROVE THE GUARANTEED MAXIMUM PRICE (GMP) CONTRACT AMOUNT AND BREAKDOWN FROM WHITE CONSTRUCTION FOR THE CONSTRUCTION OF THE NORTHWEST ANNEX IN LIBERTY COUNTY, TEXAS

16. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE PURCHASE OF A 2024 CHEVROLET SILVERADO FOR \$47,325 FROM CALDWELL COUNTRY CHEVROLET USING BUYBOARD CONTRACT #724-23 - R&B #3

17. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE HULL AND MACHINERY INSURANCE FOR SHERIFF'S DEPARTMENT AIRBOAT THROUGH McGRIFF INSURANCE SERVICES FOR ANNUAL PREMIUM OF \$10,674 STARTING 7/13/2024 THROUGH 7/13/2025

18. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE TWO (2) 4G LTE NETWORK EXTENDERS FOR NW ANNEX FROM VERIZON WIRELESS - NO CHARGE FOR EQUIPMENT

9. EXECUTIVE SESSION :

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

10. INTERNET ACCESS INFORMATION :

- The Liberty County Special Meeting of Commissioners Court is accessible by the Public on the following internet link: [https://www.youtube.com/channel/UCb8xervncxOru6g\\_aLwxVg](https://www.youtube.com/channel/UCb8xervncxOru6g_aLwxVg)
- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court

11. ADJOURNMENT :


**THE STATE OF TEXAS**

**COUNTY OF LIBERTY**

I hereby certify that this instrument was FILED on the date and the time stamped hereon by me and was duly RECORDED in the Records of Liberty County, Texas.

**24-2579 PUBNOTICE**

06/20/2024 12:50:24 PM Total Fees: \$0.00

 *Lee Haidusek Chambers*

Lee Haidusek Chambers, County Clerk  
Liberty County, TX